



Industrial Cooperation Days in **DEFENCE & AEROSPACE**

ANKARA

Participants Guide

October 11th - 13th, 2016

Congresium Ankara ATO International Convention & Exhibition Centre
Söğütözü Caddesi No:1/A, 06510
Çankaya, Ankara / TURKEY

CONTACTS

EVENT SCHEDULE & AGENDA

RECEPTION DESK

BOOTH SET- UP

BOOTH FEATURES

BOOTH ADDITIONAL FURNITURES

GRAPHICS & PRINTING

TECHNICAL SERVICES (i.e. power, water)

LUNCH

BUSINESS CENTER

COFFEE BREAK

WORKSHOPS

SHIPPING

MOVE OUT

TAXIS

SHUTTLES

FLIGHTS

ACCESS TO THE VENUE

ANNEXES/BOOKING FORMS FOR:

- ADDITIONAL FURNITURE

- FOOD & BEVERAGE LIST



CONTACTS

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OSSA Defence & Aviation Cluster

100. Yıl Bulvarı No:101/A Ostim Yenimahalle Ankara –
Turkey

Tel : +90 312 385 50 90 / 1318 - 1319

Fax: +90 312 354 58 98

Webpage : www.ostimsavunma.org

E-mail : info@ostimsavunma.org

advanced business events

35-37, rue des Abondances 92513 Boulogne cedex -
France

Tel : +33 01 41 86 49 18

Fax :+33 01 46 03 86 26

Site Internet : <http://www.bciaerospace.com/toulouse>

E-mail: info@advbe.com

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Stéphane CASTET 

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EVENT SCHEDULE & AGENDA

Tuesday, October 11th (Congresium Ankara ATO International Convention & Exhibition Centre - Söğütözü Caddesi No:1/A, 06510 Çankaya – Ankara)

08.00 – 09.00 : Registration

09.30 - 09.45 : Opening Ceremony

10.00 - 12.40 : Plenary Session

12.40 - 14.00 : Lunch

14:00 – 17.45 : Plenary Session

19.00 – 23.00 : Gala Dinner

Wednesday, October 12th (Congresium Ankara ATO International Convention & Exhibition Centre)

7.30am – 8.30 am: Opening of the front desk

8.30 am – 12.30 pm: B2B Meetings & Workshops

12.30 pm – 1.30 pm: Lunch

2.00pm – 6.00 pm: B2B Meetings & Workshops

Thursday, October 13th (Congresium Ankara ATO International Convention & Exhibition Centre)

7.30am – 8.30: Opening of the front desk

8.30 am – 12.30 pm: B2B Meetings & Workshops

12.30 pm – 1.30 pm: Lunch

1.30 pm – 6.00 pm: B2B Meetings & Workshops

3.00 pm – 6.00 pm: Visits to Production Facilities (Optional)

8.00 pm: Cappadocia Tour (Optional)

	Tuesday October, 11th	Wednesday October, 12th	Thursday October, 13th
Access to Exhibition Hall		07.30 /	07.30 / 08.30
Booth Set-up	12.40 / 15.00	07.30 / 8.30	
Dinner Reception	18.45 / 23.00		
Move-out			18.00 / 20.30

RECEPTION DESK

Upon your arrival at the Exhibition Center, all participants must go to the reception desk and collect their participant folders. The participant folder contains the following items

- Your Schedule of Meetings
- Your Name Badges
- Your Floor Plan & More

BOOTH SET-UP

Set-up time will be running at **12:40 am on Tuesday, October 11th** or at **07:30 am on Wednesday, October 12th** to complete the set up and personalization of their booths

ICDDA offers hard walled booths. **We strongly recommend you to bring graphics to customize your space.** Noisy machines or sound systems are not allowed. Also ensure that all equipment and graphics you'll bring can actually fit in your booth.

BOOTH FEATURES

Each wall panel measures 1 m (3.3ft) wide and 2.5 m (8.2ft) high. Exhibitors are welcome to bring pop-up stands, rollups and other graphics as long as they fit within the dimensions of the selected booth and do not stick out.

Standard Package 6 sqm booth 3m x 2m (9.84ft x 6.56ft)	Deluxe Package 12 sqm booth 6m x 2m (19.68ft x 6.56ft)	Premium Package 24 sqm booth 6m x 4m (19.68ft x 13.12ft)
		
Spot lights 1 Table 3 Chairs Fascia Board	Spot lights 2 Tables 6 Chairs Fascia Board	Spot lights 2 Tables - 4 Chairs 2 Arm Chairs 1 Cupboard - 1 Storage box Fascia Board - Company Sign

In order to customize your space, we strongly recommend you to bring graphics. You must bring necessary materials to hang or paste your graphics (chains, adhesives and so forth). It is strictly forbidden to drill into the panels. Your booth is equipped with an electric outlet. You must bring multiple outlets if you're planning to use several devices.

ADDITIONAL

- **Default furniture :**

Our official supplier, “Kariyer Stand Tasarım” offers an entire range of furniture and equipment. You may trade your default furniture or order additional equipment at your own cost.

- **How to place an order?**

Simply complete the appropriate booking form provided in annexes at the end of this document

ALL ORDERS MUST BE SUBMITTED BEFORE OCTOBER 1, 2016

- **Contact :**

Kariyer Stand Tasarım – Mr. İsmail Kaçar
Address: 4.Cadde 1088. Sokak 4/1 Öveçler Çankaya Ankara /
Turkey Fax : +90 312 481 69 39
E-mail : kariyerstand@gmail.com

Note : A catalogue showing the different equipment and materials for rent is available at the end of this file.

GRAPHICS PRINTING

ROLL UP GRAPHICS

- **Description:**

Making of a one side graphic roller Dimensions : 80 x 200 cm
Artwork in an appropriate and printable format is required (80x200)
The document must be a high resolution ready-to-print file.
You may keep both the graphics and the roller after the event



- **Rate:**

1 roll up = 200 €

- **How to place an order?**

Simply complete the appropriate booking form provided in annexes at the end of this document.

ALL ORDERS MUST BE SUBMITTED BEFORE OCTOBER 1, 2016

- **Contact :**

OSSA – Uğur AYDIN - E-mail: ugur.aydin@ostim.com.tr - Tel: + 90 312 385 50 90

TECHNICAL SERVICES (i.e. power, water, handling)

For all technical orders, not included in your package, you must complete the appropriate form provided in the annexes.

What services?

- * any requirement related to power supply
- * water supply
- * phone supply or IT
- * rental for forklifts etc
- * slings

Your orders must be submitted to the Congressium Ankara ATO International Convention & Exhibition Centre. Please contact Doruk Kofođlu for price info and all of your questions.

Contact:

Mr. Doruk KOFOĐLU

Email: doruk.kofoglu@congresium.com

Fax : 0 312 285 00 57

LUNCH

Business lunches will be served over the three days. In addition please feel free to enjoy the lunch to make the meetings more informal, and also meet the companies with which you do not have an arranged meeting.

BUSINESS CENTER

For your comfort, a business center (photocopy machine, fax , internet connection) remains at your entire disposal.

Wi-Fi Internet

You can have a wi-fi connection inside the exhibition halls for a fee: **2,5 € / day**. Orders and payment to be arranged with the venue administrators at their front desk.

Note that OSSA is not responsible for these services.

COFFEE BREAK

You can enjoy the coffee break free of charge over the three days, coffee will be served all day long and you can enjoy the coffee with cookies twice a day.

WORKSHOP

If you are leading a workshop the conference room will be fully equipped : projector, screen, microphone...

If you are not planning to bring your own laptop and have other queries, please let us know. For all your queries and concerns please contact Uđur Aydın at ugur.aydin@ostim.com.tr or Ece Haykir at ece.haykir@ostim.com.tr .

SHIPPING

Be sure to have your materials delivered on October 10th, 2016. Any earlier deliveries will not be handled. Send them to the address below and add the name of the event as well as your company name on the label:

**CONGRESIUM ANKARA ATO INTERNATIONAL CONVENTION & EXHIBITION CENTRE
SÖĞÜTÖZÜ CADDESİ NO:1/A, 06510 ÇANKAYA – ANKARA**

MOVE-OUT

Exhibitors must have all their materials and equipment cleared from the booths by 18:30 on Thursday October 13th, 2016. **Your materials and equipment must be picked up by your outbound carrier by 19:00** on October 13th, 2016 from the exhibition center.

NOTE: You are recommended to attend all your belongings at all times. OSSA shall not be responsible for any damage caused to your equipment theft. Any materials or equipment left or unattended by Friday 14th could be taken to a place the organizer deems appropriate at the participant cost and risk.

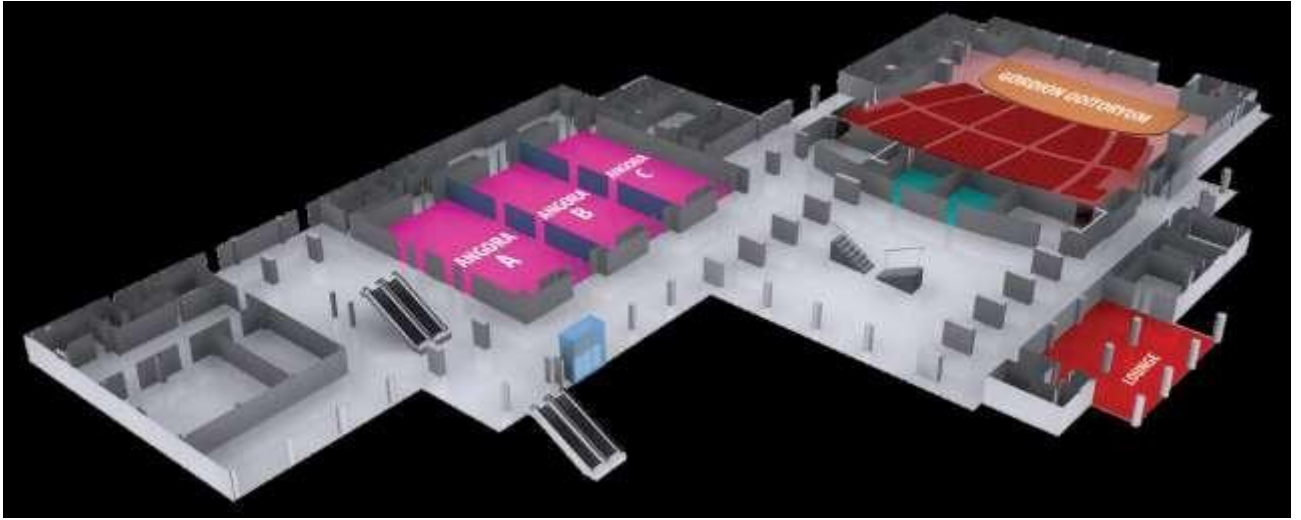
TAXIS

YÜKSELİŞ TAKSİ DURAĞI  + 90 312 286 06 46

ACCESS TO THE VENUE

**CONGRESIUM ANKARA ATO INTERNATIONAL CONVENTION & EXHIBITION CENTRE
SÖĞÜTÖZÜ CADDESİ NO:1/A, 06510
ÇANKAYA – ANKARA**





SHUTTLES

	October 11, 2016 Tuesday	October 12, 2016 Wednesday	October 13, 2016 Thursday
From Meyra Palace Hotel	- 08.00 - 08.15	- 08.00 - 08.15	- 08.00 - 08.15
From Congressium	-18.15 -21.45	-18.15 -21.45	-18.15 -21.45

FLIGHTS

ANKARA ESENBÖĞA AIRPORT : Ankara Esenboğa Airport is located 28 km north - east from downtown. It takes 25 min.drive.

Ankara Esenboğa Airport Information :
Tel: +90 444 9 TAV (828)
E-Mail : info_esb@tav.aero

- **Havas Shuttle** : Buses to the airport depart at 03:00 – 04:00 and every half hour between 04:30 and 21:30. Between 21:30 and 03:00 services are arranged according to the departure times of flights.

For detailed information: <http://www.esenbogaaairport.com/en-EN/Transportation/havasbus/Pages/HavasBus.aspx>

- **Taxi** : Services are provided 24 hours a day, 7 days a week in the areas allocated for taxis at the Domestic and International Arrivals and Departures floors.

For detailed information: www.esenbogataksi.com

Contact Phones: +90 312 398 00 00 /ext. 1258

- **Bus** : Public Transport Bus Line: 442-3 (ÖHO)

* International Terminal : Arrivals floor, in front of passenger exit door.

* Domestic Terminal : Arrivals floor, In front of passenger exit door.

You may obtain detailed information about Municipal Public Transport Bus Routes and transportation to the airport by visiting following link: map.ego.gov.tr

- **Rent a car** : <http://www.esenbogaairport.com/en-EN/Transportation/Pages/RentaCar.aspx>

Car Rental Companies At The International Terminal			
Trade Name	Phone	Fax	WEB Address
PAYLESS	+90 312 398 21 60	+90 312 398 22 04	www.payless.com.tr
ECO RENT A CAR	+90 312 398 21 63	+90 312 398 21 64	www.ecootokiralama.com
DİV RENT A CAR	+90 312 398 22 55	+90 312 398 22 56	www.divotokiralama.com
Thrifty Rent a Car	+90 312 398 24 54	+90 312 398 23 53	www.thrifty.com.tr
GARENDA	+90 312 999 50 14		www.garenta.com.tr

Car Rental Companies At The Domestic Terminal			
Trade Name	Phone	Fax	WEB Address
SİXT	+90 312 398 21 90	+90 312 398 21 93	www.sixt.com.tr
AVIS	+90 312 398 03 15	-	www.avis.com.tr
BUDGET	+90 312 398 20 34	+90 312 398 20 35	www.budget.com.tr
CENTRAL	+90 312 398 05 25	+90 312 398 05 15	www.centraltr.com
NATİONAL	+90 312 398 21 66	+90 312 398 21 67	www.yesnational.com
EUROPCAR	+90 312 398 05 03	+90 312 398 05 06	www.europcar.com.tr
HERTZ	+90 312 398 05 35	+90 312 398 03 96	www.hertz.com.tr
PAYLESS	+90 312 398 22 03	+90 312 398 00 99	www.payless.com.tr
RENT GO	+90 312 398 01 98	+90 312 398 09 97	www.rentgo.com.tr
GARENDA	+90 312 999 50 10		www.garenta.com.tr
ALMIRA RENT A CAR	+90 444 2 256		

HOTELS

Hotel	Address	Tel / Fax / E-Mail	Web Site
<p>*****</p> <p>Meyra Palace Hotel</p> <p>Ankara "Privileged"</p>	<p>Muhsin Yazıcıoğlu Caddesi No:55 Balgat-Çankaya</p>	<p>Tel : +90 312 266 25 00 Fax : +90 312 266 38 38</p> <p>info@meyrapalace.com</p>	<p>http://www.meyrapalace.com</p>



Industrial Cooperation Days in
DEFENCE & AEROSPACE

ANKARA

ANNEXES

BOOKING FORM FOR ADDITIONAL FURNITURE







DEAD LINE : OCT. 1, 2016

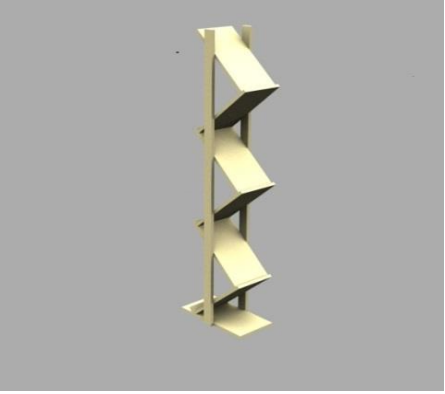




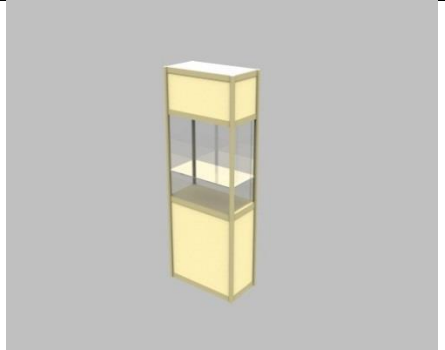
BOOKING FORM FOR FOOD & BEVERAGES

DEAD LINE : OCT. 1, 2016




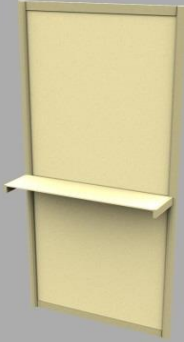


Kod	During the fair use	Product Name	Unit	Before the fair
1		Bistro Table		50 EURO
2		Glass Table		60 EURO
3		Bar stool Red & Black		50 EURO

4		White Lake Lockers		70 EURO
5		Water container		90 EURO
6		White armchair /Sofa		220 EURO
7		White chair		20 EURO
8		Projector		40 EURO
9		Plasma TV 106		50 EURO (for a day)

10		Brochure Holder		90 EURO
11		Mini Refrigerator		70 EURO
12		Square Concierge Desk	Height 102cm Width 100cm Depth 50cm	125 EURO
13		Table		20 EURO
14		Small glass showcase		125 EURO
15		Large glass showcase	Height 248cm Width 100cm Depth 50cm	170 EURO

16		Half glass showcase	50X50	150 EURO
17		Oval Desk Reception	Height 102cm width 156cm	170 EURO
18		Plastic chair		10 EURO
19		Locked room (1x1 m)		150 EURO
20		DVD Player		50 EURO
21		HCDI Cable		30 EURO

22		<p>Cube (50X50)</p>		<p>70 EURO</p>
23		<p>Cube (50X100)</p>		<p>90 EURO</p>
24		<p>White locked door</p>		<p>90 EURO</p>
25		<p>Rack</p>		<p>20 EURO</p>

DAILY RATES DURING THE EXHIBITION OF PRODUCTS HAS EXTRA valid.

* Extra equipment is a limited number of written agreement between the customer and Kariyer Stand Design

If you have the following details apply.

BANK ACCOUNT NUMBER TO PAY

KARIYER STAND ULUSLARARASI FUARCILIK ORG. SAN.

TİC.AŞ İŞ BANKASI

USD

İBAN: TR83 0006 4000 0024 1960 0107 24

EURO

İŞBANKASI

İBAN : TR66 0006 4000 0024 1960 0107 39

TL

ŞUBE ADI - HESAP NO: ÖVEÇLER/ANKARA 4196 - 55120

İBAN: TR58 0006 4000 0014 1960 0551 20

Foreign banks code: isbktris

- 1) The above rates are specified in the rental prices during the fair.
- 2) before the fair prices, fax, upon receipt admitted to wage applies to the following account,
- 3) before the fair prices, at least 10 days before the effective date of the fair,
- 4) Prices + K.D.V

Adress: 1088 Street 4/1 Öveçler Çankaya - Ankara

Tel: 0312 481 68 38

Fax: 0312 481 69 39

www.fuarstandtasarim.com

www.kariyerstand.com.tr

kariyerstand@gmail.com

bilgi@kariyerstand.com.tr

Hizmetler	Services	Birim Fiyat	Min. Satış Miktarı		Toplam Fiyat
		Unit Price	Min. Sales Qty		Total Price
Sıcak İçecekler	Hot Beverages				
Çay	Tea	12,00 TL	1	Lt	12,00 TL
Kahve	Coffee	20,00 TL	1	Lt	20,00 TL
Türk Kahvesi (25 Adet)	Turkish Coffee (25 Units)	2,50 TL	25	Adt/Unt	62,50 TL
Sıcak/Soğuk Süt	Hot/Cold Milk	5,00 TL	1	Lt	5,00 TL
Bitki Çayı	Herbal Tea	1,00 TL	20	Adt/Unt	20,00 TL
Soğuk İçecekler	Cold Beverages				
Su 0,5 Lt	Water 0,5 Lt	1,00 TL	1	Adt/Unt	1,00 TL
Su 1,5 Lt	Water 1,5 Lt	2,00 TL	1	Adt/Unt	2,00 TL
Su 19 Lt	Water 19 Lt	20,00 TL	1	Adt/Unt	20,00 TL
Maden Suyu 0,20 Lt	Mineral Water 0,20 Lt	2,00 TL	1	Adt/Unt	2,00 TL
Maden Suyu 1 Lt	Mineral Water 1 Lt	5,00 TL	1	Lt	5,00 TL
Gazlı İçecekler 0,33 Lt	Sodas 0,33 Lt	2,50 TL	1	Adt/Unt	2,50 TL
Gazlı İçecekler 1 Lt	Sodas 1 LT	5,00 TL	1	Lt	5,00 TL
Meyve Suları 0,33 Lt	Fruit Juices 0,33 Lt	2,50 TL	1	Adt/Unt	2,50 TL
Meyve Suları 1 Lt	Fruit Juices 1 Lt	5,00 TL	1	Lt	5,00 TL
Limonata	House Lemonade	18,00 TL	1	Lt	18,00 TL
Taze Meyve Suları	Fresh Fruit Juices	25,00 TL	1	Lt	25,00 TL
Meyveli Punch	Fruit Punch	20,00 TL	1	Lt	20,00 TL
Alkollü İçkiler	Alcoholic Beverages				
Efes Pilsen Bira 30 Cl	Efes Pilsen Beer 30 Cl	10,00 TL	1	Adt/Unt	10,00 TL
Kırmızı Şarap	Red Wine	85,00 TL	0,70	Lt	85,00 TL
Beyaz Şarap	White wine	85,00 TL	0,70	Lt	85,00 TL
Roze Şarap	Rose Wine	85,00 TL	0,70	Lt	85,00 TL
Köpüklü Şarap	Sparkling Wine	115,00 TL	0,70	Lt	115,00 TL
Viski Standart	Whisky Standart	145,00 TL	0,70	Lt	145,00 TL
Votka Lokal	Vodka Local	135,00 TL	0,70	Lt	135,00 TL
Cin Lokal	Gin Local	135,00 TL	0,70	Lt	135,00 TL
Atıştırmalıklar	Snacks				
Tatlı, Tuzlu Kurupasta	Sweet & Salty Cookies	45,00 TL	1	Kg	45,00 TL
Simit, Poça	Simit (Bagel), Pastry	2,00 TL	1	Adt/Unt	2,00 TL

Yaş Pasta	Cake	65,00 TL	1	Kg	65,00 TL
Tartalet, Ekler	Tartalette, Eclair	70,00 TL	1	Kg	65,00 TL
Makaron	Macarone	130,00 TL	1	Kg	130,00 TL
Kanape Çeşitleri (4 Sıcak + 4 Soğuk)	Canepés 4 kinds of Hot & 4 kinds of Cold)	110,00 TL	1	Kg	110,00 TL
Mini Sandviçler (3 Çeşit)	Mini Sandwiches (3 kinds)	65,00 TL	1	Kg	65,00 TL
Börek Çeşitleri	Pastry	65,00 TL	1	Kg	65,00 TL
Meyve Servisi	Fresh Fruits Service	25,00 TL	1	Kg	25,00 TL
Çerez Çeşitleri	Mixed Nuts	70,00 TL	1	Kg	70,00 TL
Kantin Yemekleri	Canteen Meals				
4 Çeşit Tabldot Yemek + İçecek	4 kinds Tabldot Menu + Soft Beverage	25,00 TL	1	Adt/Unt	22,00 TL
Seromoni/Stant Hizmetler	Ceremonies/Stand Services				
*Açılış Kokteyl Meşrubatlı	*Opening Coctail & Soft Drinks	75,00 TL	10	Adt/Unt	750,00 TL
*Kokteyl Prolounge Büfe	*Cocktail Prolonge Mini Buffet	90,00 TL	10	Adt/Unt	900,00 TL
*Menü içerikleri için lütfen bilgi alın					
*Please ask for contents of the menu					
Ek Hizmetler	Additional Services				
Su Dispenseri	Water Dispenser	75,00 TL	1	Adt/Unt	75,00 TL
Servis Personeli (Bay veya Bayan)	Waiter & Waitress	140,00 TL	1	Adt/Unt	140,00 TL
KDV - VAT 8%					
KDV - VAT 18%					